



SCHEDULE C

ISCO Code of Conduct

Version	Date of Issue (Start)	Currency (End)	Authorisation	
0A	20-12-2021	03-11-21	Review	Secretary-General
01	06-12-21	Open	Approved	Secretary-General

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C.1.0 Purpose

- 1.1. This Schedule provides guidance for Members with regards their use of the ISCO name and logo, and also for general standards of conduct.
- 1.2. This Code is supported by, and should be read in conjunction with Schedules A (ISCO Bye-Laws, Guidelines and Reference Information) and Schedule D (ISCO Inclusiveness and Equal Opportunities Policy).

C.2.0 All Members

- 2.1. All Members must:
 1. Conduct themselves in a manner that reflects credit on ISCO.
 2. Uphold and promote the aims of ISCO as set out in the Constitution and Schedules.
 3. Observe and ensure practice of effective measures for protection of human life and safety.
 4. Avoid unwarranted statements that reflect upon the character or integrity of other Members.
 5. Foster a culture of openness and transparency in communications in order that issues may be addressed in a frank, timely and effective manner.
 6. Apply all available remedies and procedures to address matters perceived as improper or as falling below acceptable standards of professional practice.
- 2.2. Members are free to advertise their membership of ISCO and their membership status. They are also free to use the ISCO logo on their websites and on promotional material. However Members must not:
 1. State or imply that ISCO has endorsed them or their commercial or other non-ISCO related activities.
 2. State, imply or allow to be assumed that ISCO is associated with their commercial activities.
 3. Use the ISCO name or Logo in or on any commercial product, such as reports or equipment.
 4. Use the ISCO logo on company or individual stationary letter-head unless it is clear that this is simply an indication of membership.
- 2.3. Unless assessed and endorsed as a Professional Member of ISCO, membership does not infer or confer any recognition of a member's technical abilities. Non Professional Members should not use their membership status for this purpose.
- 2.4. It is recognised that ISCO Members may compete with each other commercially but this should not extend to ISCO related matters. ISCO -related disputes or differences are to be resolved as per Schedule E (Disputes Resolution Protocol).

C.3.0 Code of Professional Conduct

- 3.1. In addition to the items noted in Section 2.0 of this Schedule, ISCO requires its Professional Members and Corporate Members to abide by the following Code of Professional Conduct:
1. To adhere to high ethical standards in all business dealings and to refrain from entering into any agreement or undertaking any activity that is unethical or unlawful.
 2. Where professional advice is not accepted, to take all reasonable steps to ensure that the person overruling or neglecting such advice is aware of the potential danger of so doing, and if of a safety concern issue to ensure that any unsafe operation is halted until its operation has been competently reviewed by others.
 3. Use all proper means to maintain the highest standards of the profession.
 4. Respect any confidence gained in one's professional capacity.
 5. When acting or making statements or recommendations in a professional capacity to do so objectively and fairly.
 6. Recognise one's responsibility for the professional guidance of subordinates under one's control.
 7. Recognise one's responsibility for the protection of the environment and, in making response decisions, to apply the principle of net environmental benefit.
 8. Recognise one's responsibility to maintain or enhance professional competence by continuous updating and improving one's knowledge and proficiency.
 9. Strive for excellence and always act within one's level of competence.
 10. Promote preparedness and to encourage training and exercising as a means of improving professional competency.
 11. When working in a country other than one's own, to respect recognised customs, standards of behaviour and professional conduct in that country.
 12. Ensure that one is aware of, and acting in compliance with, all relevant legislation and regulations in the country where one is working.
 13. Accept personal responsibility for work undertaken and to take all reasonable steps to ensure that persons working under one's control are competent to carry out tasks assigned to them.
 14. Encourage and assist others to develop their skills and progress their careers, valuing the contributions they make and recognising their achievements.

C.4.0 ISCO Executive Committee, Council Members and Other Office Holders

- 4.1. All ISCO Executive Committee, Council Members and other Office Holders must strictly abide by this Code of Practice and maintain the highest standards in executing their duties as ISCO officers.
- 4.2. All requirements of the respective positions must be executed fairly and as quickly as possible.
- 4.3. Office Holders are referred to Section A.9 of Schedule A.